

AGENDA SUPPLEMENT (1)

Meeting: Westbury Area Board
Place: The Laverton, Bratton Road, Westbury BA13 3EN
Date: Thursday 2 June 2016
Time: 7.00 pm

The Agenda for the above meeting was published on Tuesday 24 May 2016. Additional documents are now available and are attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713 035 or email roger.bishton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

13. **Community Area Grants (Pages 1 - 20)**

Please find revised reports attached.

Published 2 June 2016

Report to	Westbury Area Board
Date of Meeting	02/06/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: West Wilts Esprit Gymnastics Club Project Title: West Wilts Gymnastics and Fitness Showers View full application	£1000.00
Applicant: Westbury Rugby Football Club Project Title: Westbury RFC New Changing Rooms View full application	£5000.00
Applicant: Dilton Marsh Village Hall (Trustee) Project Title: Dilton Marsh Memorial Hall Lighting and Sound System View full application	£2500.00
Applicant: None - a group of residents Project Title: The Big Lunch – Hawkeridge/Westbury View full application	£250.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1884	West Wilts Esprit Gymnastics Club	West Wilts Gymnastics and Fitness Showers	£1000.00
Project Description: We have now completed 18 months in our fantastic facility and wish to expand our fitness provision to provide daytime use of the fitness suite and daytime fitness classes. We can then expand our membership to workers in the White Horse Business Park and other local business communities providing class's gym sessions and personal training at lunchtimes. To do this we need to upgrade our changing rooms by installing shower cubicles as we have no shower provision at present. This will enable workers to increase activity levels during the day and us to work with businesses to promote healthy lifestyles.			
Input from Community Engagement Manager: The application meets the community grants criteria.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
1941	Westbury Rugby Football Club	Westbury RFC New Changing Rooms	£5000.00
<p>Project Description: To replace the old mobile changing room units which have suffered damage in the heavy storms we have had over the winter. The current changing rooms also only have 3 showers for both teams to shower and change after a match and 2 official's showers. Unfortunately this has led to a few teams choosing to return home to shower and not stay for the post-match meal and speeches. It will be replaced with a purpose built container with 21 pegs 3 showers and a toilet per changing room and one officials changing room shower and toilet.</p> <p>Input from Community Engagement Manager: The application meets the community grants criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1916	Dilton Marsh Village Hall (Trustee)	Dilton Marsh Memorial Hall Lighting and Sound System	£2500.00
<p>Project Description: To replace the current ad hoc lighting and sound system which is now outdated expensive to run and costly to maintain in accordance with the relevant legislation. Collectively for the benefit of all hall users.</p> <p>Input from Community Engagement Manager: The application meets the community grants criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1952	None - a group of residents	The Big Lunch – Hawkeridge/Westbury	£250.00
<p>Project Description: Residents of Hawkeridge Park and members of the local Women's Institute met to organise a Big Lunch along the Ham to celebrate the Queens 90th Birthday. The Big Lunch is an annual community lunch promoted by The Eden Project and the National Lottery to bring neighbours together. We have borrowed a field from a local farmer and have invited everyone in the local area to a Bring Your Own Picnic on the 11th June. We have planned a fancy dress and games for the children also possibly some local music and a few arts and crafts.</p> <p>Input from Community Engagement Manager:</p>			

The application meets the community grants criteria.
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Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Liam Cripps

Community Engagement Manager

01225 713143

Liam.Cripps@wiltshire.gov.uk

Grant Applications for Westbury on 02/06/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1884	Community Area Grant	West Wilts Gymnastics and Fitness Showers	West Wilts Esprit Gymnastics Club	£1000.00
1941	Community Area Grant	Westbury RFC New Changing Rooms	Westbury Rugby Football Club	£5000.00
1916	Community Area Grant	Dilton Marsh Memorial Hall Lighting and Sound System	Dilton Marsh Village Hall (Trustee)	£2500.00
1952	Community Area Grant	The Big Lunch – Hawkeridge/Westbury	None - a group of residents	£250.00

ID	Grant Type	Project Title	Applicant	Amount Required
1884	Community Area Grant	West Wilts Gymnastics and Fitness Showers	West Wilts Esprit Gymnastics Club	£1000.00

Submitted: 04/04/2016 17:15:21

ID: 1884

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

NA

5. Project title?

West Wilts Gymnastics and Fitness Showers

6. Project summary:

We have now completed 18 months in our fantastic facility and wish to expand our fitness provision to provide daytime use of the fitness suite and daytime fitness classes. We can then expand our membership to workers in the White Horse Business Park and other local business

communities providing class's gym sessions and personal training at lunchtimes. To do this we need to upgrade our changing rooms by installing shower cubicles as we have no shower provision at present. This will enable workers to increase activity levels during the day and us to work with businesses to promote healthy lifestyles.

7. Which Area Board are you applying to?

Westbury

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0XE

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2015

Total Income:

£153230.00

Total Expenditure:

£148079.00

Surplus/Deficit for the year:

£5151.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£1000.00

Why can't you fund this project from your reserves:

We have had considerable expenditure in the last six months due to completely funding our previous project to install bleacher seating. This has allowed us to become a recognised event venue and to hold external competitions. We were unable to secure any financial support for this venture so we have completely funded this ourselves and now wish to develop another side of the business. We have half the cost of the new project but we need funding to meet the

other half.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£10000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Supply and fit 4 x shower cubicles	10000.00	Westbury Area Board		1000.00
		Trowbridge Area Board		3000.00
		Bradford on Avon Area Board		1000.00
		Funding from WASP	yes	3000.00
		Our Own Fundraising	yes	2000.00
Total	£10000			£10000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Bradford on Avon
Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our fantastic facility benefits everyone in our main catchment areas Trowbridge Westbury Bradford on Avon and the surrounding villages who wishes to become involved or is already involved in Gymnastics and Fitness-related activity. We provide Gymnastics opportunities to participants from babies upwards and have waiting lists for a number of our classes. We have also introduced a number of new activities such as Rhythmic Men's Artistic Parkour Adult Trampolining and Gymnastics Soft Play PAYG sessions and Disability as well as Birthday Parties Meeting Room Hire Venue Hire and a Fitness Suite. It is also our goal to further reach under represented sectors of the community such as 14 years upwards and adults. Our current growth is also providing training and employment opportunities both for our current older teenage members and for new coaches. We are developing ourselves as a training facility and offer both voluntary and paid employment to 14 year olds upwards who wish to become coaches and leaders. We also now offer formal Work Experience to secondary school pupils.

The growth in our membership especially in teenagers and adults is providing the Club with ever more avenues to develop its profile and the number of people it positively affects in Wiltshire. We now wish to develop our fitness facilities by installing shower cubicles into each of our changing rooms this means that we will be able to open up our provision to workers in our catchment areas who wish to exercise during the daytime. We already have a fitness suite and a self-contained matted room which are used during the evenings as well as fitness instructors and personal trainers. The installation of showers will mean that all these facilities will be accessible to workers at lunchtimes and before work. This will help to further raise the Clubs profile and attract more members from wider backgrounds within our target geographical areas and ethnic groups.

14. How will you monitor this?

As an organisation we are Gym Mark accredited which is British Gymnastics quality standard certification. As part of this we have developed a detailed Action Plan which provides the means for us to evaluate our progress at each stage of our development. We have also developed a database in which we keep all participant personal details which means that we can dissect our membership at any time and check various characteristics against our target audiences. In this way we will always know and can report periodically whether we are reaching our target underrepresented groups and whether their numbers within our programmes are growing. We can also target our marketing geographically so that we can reach under-represented communities and if necessary ethnicities and or age groups. We publish monthly Newsletters engage in monthly membership surveys to gauge our member's opinions and we have a comments book in Reception which we actively encourage our members to fill in.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are applying for the Area Board Grant to help support the growth and development of a much bigger project. The Gymnastics and Fitness facility remains a not for profit organisation so all income over and above our ongoing running costs is reinvested. The business will therefore remain self-funding.

16. Is there anything else you think we should know about the project?

We are applying for this Area Board Grant to upgrade the facilities belonging to a much bigger project a permanent Gymnastics and Fitness facility for the communities of Trowbridge Westbury Bradford on Avon and the surrounding areas. This larger project has an annual cost as the building will be rented. All our costs are calculated monthly quarterly and annually and are available for perusal if required.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1941	Community Area Grant	Westbury RFC New Changing Rooms	Westbury Rugby Football Club	£5000.00
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Submitted: 07/05/2016 16:51:17

ID: 1941

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Westbury RFC New Changing Rooms

6. Project summary:

To replace the old mobile changing room units which have suffered damage in the heavy storms we have had over the winter. The current changing rooms also only have 3 showers for both teams to shower and change after a match and 2 official's showers. Unfortunately this has led to a few teams choosing to return home to shower and not stay for the post-match meal and speeches. It will be replaced with a purpose built container with 21 pegs 3 showers and a toilet per changing room and one officials changing room shower and toilet.

7. Which Area Board are you applying to?

Westbury

Electoral Division

8. What is the Post Code of where the project is taking place?

BA13 4LU

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2015

Total Income:

£37396.45

Total Expenditure:

£40175.37

Surplus/Deficit for the year:

£2778.92

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

The club does not currently have any reserves as all funds go towards the running of the club.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£38750.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
New Unit	35250.00	RFF Grant, Sponsorship		30250.00

Digger Hire	350.00	Club Funds	yes	350.00
Digger Driver	250.00	Club Funds/in kind	yes	250.00
Labour	200.00	Club Funds/ in kind	yes	200.00
Concrete	1000.00	Club Funds	yes	1000.00
Shutter Hire	200.00	Club Funds/in kind	yes	200.00
Remove Old units	1500.00	Club Funds	yes	1500.00
Total	£38750			£33750

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The members of the rugby club and any members of the community that can now use our facilities which would have good changing facilities. At the moment after a match there are only 3 showers in the home changing room and 2 in the referees. For both teams which can be 40 people if all substitutes play. Many local teams have chosen to home and shower which means they do not participate in the after match social events held at the club. We would also like to expand our current junior section but are limited by our current changing facilities.

14. How will you monitor this?

We will be able to monitor this by feedback requests from visiting teams and by the number of teams that choose to shower and stay for the post-match meal. We would hope it would also encourage new players to the club if we had better facilities as some prospective players have gone elsewhere on the grounds of our facilities.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

If the project continues after the funding runs out we have other grants to apply for also the club has a sponsorship scheme in place and many fundraising events taking place over the next six months. The new unit will be delivered but the papers will only be signed over after the unit is fully paid for. The company we are using is used to dealing with small amateur clubs and is flexible on payment as they understand how hard it is to raise funds in a short period of time.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available

to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1916	Community Area Grant	Dilton Marsh Memorial Hall Lighting and Sound System	Dilton Marsh Village Hall (Trustee)	£2500.00
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Submitted: 27/04/2016 20:12:39

ID: 1916

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

NA

5. Project title?

Dilton Marsh Memorial Hall Lighting and Sound System

6. Project summary:

To replace the current ad hoc lighting and sound system which is now outdated expensive to run and costly to maintain in accordance with the relevant legislation. Collectively for the benefit of all hall users.

7. Which Area Board are you applying to?

Westbury

Electoral Division

8. What is the Post Code of where the project is taking place?

BA13 4DW

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2016

Total Income:

£5155.22

Total Expenditure:

£2635.62

Surplus/Deficit for the year:

£2520.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£9589.98

Why can't you fund this project from your reserves:

There is a need to keep reserve funds for emergencies and contingencies in relation to the hall. Ongoing maintenance is envisaged for perimeter fencing having received concerns from neighbours. A section of the exterior wall needs repair. We have recently refurbished the

wooden floor and upgraded the fire alarm system at our own expense.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5000.00		
Total required from Area Board		£2500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Professional Electrics and certifications	250.00	Village Hall Funds	yes	100.00
Electrical cabling and fixtures	500.00	Village hall Funds	yes	250.00
Portable Mixer and Rack Flightcases	500.00	Village Hall Funds	yes	250.00
Fixed PA system including mixer cables radio mic	1000.00	Village Hall Funds	yes	500.00
Active PA system	300.00	Village Hall Funds	yes	150.00
Speaker and light mounts safety wiring	500.00	Village Hall Funds	yes	250.00
LED parbars DMX control cabling	1000.00	Village Hall Funds	yes	500.00
Strip down testing of re-useable elements installation one weeks work	750.00	Village Hall Funds	yes	350.00
Contingency Fund	200.00	Village Hall Funds	yes	150.00
Total	£5000			£2500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The project will benefit children and young people the Pantomime group encourage the children in the village to take part. Westbury Arts Festival and The Arts Trust will benefit by attracting bigger and better performers because of a state of the art system this will increase inclusion from all parts of community and attract more varied groups artists. The film club will benefit particularly those who are hard of hearing by the installation of a hearing loop. Those of all ages wishing to keep get fit Yoga Pilates Table Tennis will benefit from a sound system and synchronised lighting to enhance the halls surroundings. The ballroom dancing group in early stages of formation will similarly benefit. Those wishing to book the hall for children's parties will benefit from the new lighting and sound system special effects and dancing lights will be the talk of the village. The Harvest Festival Celebrations will benefit from the system by providing ambient music an amplified voice system and any variety act on the night would be able to use the stage and lighting. Similarly the Quiz Nights for the community are very well attended and raise funds for the village carnival. They require voice amplification lighting and a Hearing loop. The village collectively would benefit from the system as it will be partly portable and could be used for outside Fetes the carnival Church Fetes garden parties barbecues etc.

14. How will you monitor this?

This will be monitored by our monthly hall committee meetings and examination by the bookings officer of the range of bookings and any increase in number of bookings income.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not really applicable but maintenance upgrade and upkeep will be by way of fundraising events for the village hall. Also a small charge will be made for those requiring use of the lighting and sound system.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1952	Community Area Grant	The Big Lunch – Hawkeridge/Westbury	None - a group of residents	£250.00
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Submitted: 19/05/2016 22:38:53

ID: 1952

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

The Big Lunch – Hawkeridge/Westbury

6. Project summary:

Residents of Hawkeridge Park and members of the local Women's Institute met to organise a Big Lunch along the Ham to celebrate the Queens 90th Birthday. The Big Lunch is an annual community lunch promoted by The Eden Project and the National Lottery to bring neighbours together. We have borrowed a field from a local farmer and have invited everyone in the local area to a Bring Your Own Picnic on the 11th June. We have planned a fancy dress and games for the children also possibly some local music and a few arts and crafts.

7. Which Area Board are you applying to?

Westbury

Electoral Division

8. What is the Post Code of where the project is taking place?

BA13 4HQ

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Festivals, pageants, fetes and fayres
Inclusion, diversity and community spirit
Safer communities
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£250.00		
Total required from Area Board		£250.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Flyers	45.00			
Banner Sign	25.00			
Toys Games	25.00			
Hire of Candy				
Floss Machine	35.00			
Consumables				

Bunting Flags etc	50.00	
Sweets Balloons Prizes	35.00	
Ice Breaker games for the adults	35.00	
Total	£250	£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our hope is that we can bring the whole area closer together. The location of the event brings together two separate parishes that of Westbury and Heywood and Hawkeridge. They lie next to each other but are separated by farms and industrial buildings. Half of the invitees live very close to each other older housing developments and newer ones so getting the opportunity to mix together - to get to know each other a bit better can only be a good thing for all and will help to make the overall community stronger closer and safer. The other half of the invitee's are geographically separated from everyone else. A chance for the two villages and the town's people to come together in one celebration does not happen very often. Both Heywood and Hawkeridge and The Ham - Westbury have been faced with and are currently facing unwelcome building development proposals in the shape of the huge Hawke ridge Business Park and the proposed 145 house build on Glenmore Farm. Many residents protested about both or one of these big proposals it is easy to feel that no one is listening and your views or reasons are being ignored. To be able to just celebrate a good time together without any other intentions or motives but to relax and enjoy in a lovely setting will no doubt be very satisfying and stress free for everyone involved.

14. How will you monitor this?

We intend on handing out a questionnaire at the Big Lunch to see if people enjoyed it. One of the questions will be to ask if another one is wanted next year and if so ask for ideas on how to improve upon this year. Provide a few suggestions and ask anyone if they would like to be involved. Provide a few options for future funding and see what the response is on this.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

If it was decided to run another big Lunch next year other external funding would be sought as would self-funding through various activities throughout the year. The funding being asked for in this request is purely for this single event.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

